



CITY OF SAN JOSÉ, CALIFORNIA

801 North First Street, Room 116
San José, California 95110
Telephone (408) 277-4429
FAX (408) 277-3285

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

4:00 p.m. Council Chambers – Room 205 March 3, 2005

ORDER OF BUSINESS

ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill
Absent: None

ORDERS OF THE DAY UNANIMOUSLY ADOPTED AS AMENDED

Commission Chair Brill noted that item #1b, correspondence from Operating Engineer's Local #3 Business Representative Bill Pope, will be removed from the Consent Calendar and included with discussion on Item #4, City's petition for rehearing of the appeal of Victor De La Cerda.

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated February 23, 2005 listing complaints about hiring issues and a summary of hiring activity for the period July 4, 2004 through January 29, 2005, was filed.

CONSENT CALENDAR (Cont.)

- b. Copy of correspondence from Operating Engineer's Local #3 Business Representative Bill Pope to Employee Relations Director Alex Gurza dated February 14, 2005 relative to reinstatement of Maintenance Worker II Victor De La Cerda. **Removed from Consent Calendar for discussion during Item #4.**
2. Minutes of January 25, 2005, January 26, 2005, and February 3, 2005 were approved.

END OF CONSENT CALENDAR

3. Hearings scheduled:
- a. **The hearing of the appeal of dismissal of David Kravitz, Librarian II (6233) was scheduled for May 25, 2004 at 6:30 p.m. Presiding Officer Hightower requested both parties participate in a prehearing telephone conference with her one week prior to the hearing.** Written time waiver filed. Deferred from February 3, 2005. (Gurza/Dittes)
 - b. **The appeal of dismissal of George J. Vail, Puppet Theatre Coordinator (PT) (6364) was canceled as Employee Relations indicated a settlement had been reached.** Deferred from February 3, 2005. (Gurza/Vail)
 - c. **Scheduling of the hearing of the appeal of suspension of Fazilat Haider, Laboratory Technician II (5113) was deferred to May 5, 2005 at the request of appellant. Presiding Officer Hightower instructed Ms. Haider to provide a written time waiver to the Commission secretary and asked that both parties discuss potential hearing dates prior to the May meeting. Written time waiver filed.** (Gurza/Haider)
4. City's petition for rehearing of the appeal of dismissal of Victor De La Cerda, Maintenance Worker II (3114). **Petition for rehearing unanimously denied.**
5. Monthly verbal report of the Employment Oversight Committee (EOC). **There was no report.**

ORAL PETITIONS

Employee Services Deputy Director Russ Strausbaugh announced his retirement and expressed his appreciation for the hard work of each of the Commissioners.

ADJOURNED at 4:58 p.m. to meet again on March 28, 2005 at 6:30 p.m. to hear the appeal of demotion of Betty Keith, Recreation Superintendent (3129). (Hopper/Cohn)